



# Covingham *Kingfisher* Pre-School

St. Paul's Church Centre, Lovell Close, Covingham, Swindon, SN3 5BT

Email: [covinghamkingfisherpre-school@hotmail.com](mailto:covinghamkingfisherpre-school@hotmail.com)

Website : [www.covinghamkingfisherpre-school.co.uk](http://www.covinghamkingfisherpre-school.co.uk)

Tel : (01793) 434221

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1971 - 2011  
Delivering High  
quality care and  
Educations for 40  
Years

  
Ofsted  
Outstanding  
2009|2010

## Welcome to Covingham Kingfisher Pre-School

Covingham Kingfisher Pre-School is a small caring group with a welcoming atmosphere. Our Staff are dedicated to providing the best Pre-School learning experience for children of 2 – 5 years of age.

**Covingham Kingfisher Pre-School is owned and run by  
Karen Collier and Dawn Gooch**

<b>Staff Member</b>	<b>Qualifications</b>
Manager	Early Years Professional Status (in progress) BA (hons) in Early childhood studies Early Years Foundation Degree
Funtot Manager	NVQ4 in Childcare & Education NVQ3 in Childcare and Education
Assistant manager	NVQ2 in Childcare and Education Level 3 Diploma for the Children and Young people's workforce (In progress)
Pre-School Assistant	Cache level 1 in Pre-School Practice NVQ2 in children's care, learning & Development Level 3 Diploma for the Children and Young people's workforce (In progress)
Funtot Assistant	Level 3 Diploma for the Children and Young people's workforce (In progress) First Aid certificate
General Assistant	Cache level 1 in Pre-School Practice

# **Covingham Kingfisher Pre-School**

## **Pre-School Aims and Objectives**

To give all children the sensitive support and help needed in their transition to their new environment.

To build on the children's own previous experiences and competencies, and meet their needs by working closely with parents and carer's.

To provide adequate supervision and offer encouragement and support.

To enhance each child's curiosity, motivation and independence through the support of adults

To enable choice and decision making to build up independence and self-confidence.

To assess individual needs and help children progress in ways which young children learn best.

To carefully plan a curriculum with clear learning intentions, following the Early Learning Goals.

To provide Parents and Carer's with accurate, up to date information about their child's progress and development and value parent's contributions.

To ensure we meet the statutory and locally specified requirements regarding accommodation, staffing and standards of education.

To provide appropriate on going training opportunities for all staff and information about current available training to Parents and Carer's.

To ensure that the quality of provision is monitored through self-review and inspections.

# **Covingham Kingfisher Pre-School**

## **Visits and visitors**

### **Library Visits – (Pre-School and Busy Bees Children only)**

Breakfast Club Children can fill in a request form and the books will be collected. All of the children in the Pre-School have the opportunity to visit the library each week. The Librarian reads them a story and the children choose the books for the Pre-School and return books chosen the previous week. Children attending Breakfast club who wish to have specific books for homework, can fill in a request form and the Librarian will deliver them to Pre-School

### **School Visits – (Pre-School Children only)**

The 'Four Plus children' are invited to visit Covingham Park Infant School on a regular basis. These visits help them become familiar with the geography of the Infant School before they start and to find out where some of the main areas are situated, for example the Early Years and Reception Classrooms, the Library and the School hall. When visiting the Infant school they visit spend several mornings or afternoons in their classroom and talk to the teachers and participate in the activities on offer. The Pre-School also attends the Schools Nativity Play, School Assemblies and Sports Days.

### **Pre-School Visitors**

The Local Health Visitor and members of the Emergency Services visit the Pre-School on a regular basis. Other visitors include Road Safety Officer, Local Police, Fire Brigade, Vets, Clergy, Hospital Play Scheme, Dental Officer, Local Councillors, Local Press, TV and Radio, Pre-School Learning Alliance Development workers, OFSTED and Social Services, Portage and Educational Psychologists.

# **Covingham Kingfisher Pre-School**

## **Healthy Eating**

We have a healthy eating policy in Pre-School and the children are encouraged to abide by it. Please see sample Menu on the next page. It is unnecessary for your child to bring any food into Pre-School. Obvious exceptions are if your child wishes to bring in something to share with the group or on their birthday.

### **Sample Pre-School/Funtot Menu**

Monday : Cheese, Grapes, Apple and Digestive Biscuits

Tuesday : Cornflakes, Raisins and Banana

Wednesday : Sandwiches, Jam, Honey, Marmite or banana

Thursday : Carrot, Cucumber, Ham and Cream Crackers

Friday : Cheese, Celery, Breadsticks,

Drinks – Milk or Water

### **Breakfast Club**

Rice Krispies, Cornflakes, Weetabix, Cheerio's, Puffed Wheat or Porridge  
Hot Buttered Toast with Jam, Honey, Marmalade or Marmite

Drinks – Milk or Water (hot drinks can be made on request)

# **Covingham Kingfisher Pre-School**

## **Where are we and what do we do?**

### **Where is Covingham Kingfisher Pre-School**

The Pre-School is situated at the rear of St. Paul's Church Centre. The entrance to the Pre-School is in Lovell Close. The Premises are rented from Dorcan Church Centre, with whom we have a very good relationship. There is a Car park at the front of the building, which can be used by visitors. If you travel to the Pre-School by car we would encourage you to use this car park to ensure the safety of your child when arriving and leaving the group.

### **Covingham Kingfisher Pre-School History**

The name Covingham Kingfisher Pre-School was adopted on 1<sup>st</sup> January, 1996. The Pre-School was formally known as Dorcan Playgroup. When the Church Centre was planned it was decided to build rooms to accommodate the Playgroup. A Steering committee was formed in May 1970 and fundraising for equipment began. The Playgroup joined the Pre-School Learning Alliance in March 1971 and the first Playgroup session opened with just 5 children on 22<sup>nd</sup> June, 1971. Sessions were from Monday to Friday. The number of children attending quickly grew and in June 1972 afternoon sessions were introduced, there were 100 children on the register when numbers were at their highest. By 1985 however numbers had fallen because the estate had grown up and there were fewer younger families in the area. The afternoon session then closed.

In January 1996 the Pre-School opened the Funtot Sessions in the afternoon to cater for specifically for 2 year olds.

In September 1999 the Pre-School ceased to be a Charity and Community Run and Staff took over management and daily running of the Pre-School.

In 2001 the Staff introduced a Breakfast Club, Lunch Club and wraparound session, as well as taking over the running of the Toddler session.

### **Pre-School Session**

The Pre-School session is specifically for children aged 3 – 5 years old. The session is broken into three parts; the first part is for adult directed activities, such as Language and Literacy, Mathematics, P.E., Knowledge and Understanding of the World and Creative Activities. The second part is devoted to 'Free Play' and there will be many activities on offer, for example – Play dough, Drawing, Gluing, Construction, Board Games, Puzzles, Cars, Dressing Up, Home corner, Book Corner, Sand, Water, Cooking, Outside Play, After a short break with a snack and a drink, the children are split into small groups for organised activities, these include Circle Games, Action Songs and Rhymes or Music and movement, and this generally ends with a story. The morning sessions provide for a maximum of 42 children.

### **Funtot Session**

We also run 3 Funtot Sessions (depending on demand) for 2 year olds. The children can come along for a few hours per week and experience activities specifically for their age group. The Funtot session provides for a maximum of 12 children.

### **Breakfast Club**

We will offer a Breakfast club open to all children aged 3 – 8 years old. Children are able to come for Breakfast, play with a variety of equipment, including Computers, Game boys, keyboards, Home Corner, toys and Art materials. Members of staff will take the children to Covingham Park Infants or Junior School at the start of their school day.

### **Busy Bees Wraparound Car**

We will also offer Wraparound care for children aged 3 – 8 years old in our Busy Bees Session. Children will be able to go straight into this session from the Pre-School Session, we can either provide lunch or Parents can provide a packed lunch. The session will run from 12noon until 3pm. After lunch the children will be able to enjoy all the normal activities they are used to at home and more!

# Covingham Kingfisher Pre-School

## Times

Breakfast Club :

Monday – Friday 8am – 9am

Pre-School Session :

Monday – Friday 9am – 12noon

Busy Bees :

Monday – Friday 1pm – 2.45pm

Funtots :

Monday – Friday 9.15am – 11.15am

Ready for School Session :

Tuesday and Wednesday 12pm – 2.45pm

Lunch Club :

Tuesday 12noon – 1pm

Parents Coffee Club :

Wednesday 9am – 10am (In the Snug – When required)

Parent and Toddler Group :

Friday 10am – 11.30am (when required)

Tigger Tots:

Wednesday 1pm – 2.45pm (drop in session)